



*January 6, 2011*

**Happy New Year!** It's already getting off to a busy start as the board is working on its CIP Priority list and Finance is preparing for our budget schedule. Good news to report from **the Finance Department** for employees who have work **cell phones**. The City will no longer be debiting your paycheck for \$5-10 dollars for personal use. According to a recent law from the IRS this is no longer allowed. So please use your phone's for work purposes mainly and spend your extra money wisely!

**Purchasing** has posted a deadline schedule for all e-purchases and other purchasing documentation. It is important to get this information in to purchasing in a timely matter. See the details here.

<http://inside/finance/Shared%20Documents/Purchasing/Purchasing%20Card%20Program/2011.12.28%20Memo%20-%202012%20deadlines.pdf>

Several employees from the departments of **Engineering, Planning and Sustainability and Parks** worked together to apply for a \$500.00 grant administered by the Tennessee Wildlife Resources agency to plant about 1,000 trees along streams and wetlands in Franklin. The grant was awarded yesterday and the work will begin in the next few months. These trees will help stabilize those areas and aid in water quality. Good work by all involved! Thank you.

In case you missed it, the **TGIF Employee Video** has been placed on the Intranet. In this video, several employees discuss the many achievements that have been made in the City from employee ideas. It's fun to watch and might make you say..."Wow I didn't know that!" See it here:

<http://inside/Shared%20Documents/TGIF%20Video/TGIF%20SF-quality.MP4>

**Dawn Wildrick in Finance is the winner for the Mayor's parking spot next week. Kevin Comstock, ITS Project Manager** nominated Dawn. He said, *"Last year... I was advised that the Financial Manager for the Federal Highway Administration (FHWA) was coming on a Thursday morning at 9:00 to perform an audit on the City of Franklin's ITS ARRA Project. He specifically requested staff assistance from both Finance and Administration who work with the payment process as well as the reimbursement process. Sarah Sappington and Dawn Wildrick stepped up to the plate and really helped out not only during our initial interview, but each worked with the Auditor to show "how" the processes were accomplished. Both Dawn and Sarah displayed a willingness to "do whatever was needed" with exceptionally short notice and with a proactive and professional attitude. I am so proud of them and their work. Dawn can begin parking in the Mayor's spot on Monday, January 9. Surely you have seen SOMEONE going above and beyond at work. If you have, nominate them at [agoodjob@franklintn.gov](mailto:agoodjob@franklintn.gov). (FYI Sarah has already received the parking spot for this. And she is going part time next week to pursue a degree in nursing! We wish her the best of luck!)"*

**Thanks for all you do! Have a great weekend.**

***Excellence, Innovation, Teamwork, Integrity, Action-Oriented***